## Appendix A Consent for Publication of Student Personal Information and Student Work

From time to time, the schools, school boards, and the Department of Education and Early Childhood Development would like to publish examples of student work, or personal information about a student such as the student's name, photograph, and school attended. This is done to recognize and encourage student achievement or learning, and to inform others about the school and its programs and activities. Showcasing students, their work, and their achievements is an important part of school life, and is a very positive experience for students.

• Before the school, school board, or the department does these things, we need your permission. Please sign this form to let us know whether or not you give your permission.

## School and School Board Examples

Here are some specific examples of how the school or school board would like to publish student personal information or student work, in printed materials, electronic documents, and websites:

- Student artwork may be used on a school or school board website.
- Names and images of students may be published in a school yearbook.
- A student's academic or athletic achievements may be published in a school newsletter or on the school website, including social media like Twitter and Facebook.
- A student's photo and identifying information may be shared with newspaper or television media, or students may be photographed or interviewed by the newspaper or television media.
- A student may be videotaped by other students as a class project, or classroom activities may be videotaped and shown to teachers for their professional development.
- Pieces of student writing may be shown to teachers for professional development purposes, without the student's name or other identifying information.
- An individual student or a group of students may be photographed and the photograph may appear on the website of the school or school board.

## **Department Examples**

Here are some specific examples of how the Department of Education and Early Childhood Development would like to publish student personal information or student work, in printed materials, electronic documents, and on its website:

- Pieces of student writing may be shown to teachers for professional development purposes, without identifying the student.
- A photo of an individual student or a group of students may be presented in a publication or on its website.

I consent to the school, to the [name of school board], and the Nova Scotia Department of Education and Early Childhood Development publishing my child's name, image (photo), grade, course, and school attended, including being photographed or interviewed by the media.

I also consent to the [name of school board] publishing my child's student work, and the department using my child's student work (such as student writing) for the purposes of teacher professional development, and photos in a publication or on its website.

This consent is limited to the purposes of recognizing and encouraging student achievement, teacher professional development, building school community, and informing others about the school and its programs and activities.

I understand that I may withdraw this consent at any time by contacting my child's school principal, in writing. This consent is valid for one year after the date of signing.

□ Yes, I consent	
□ No, I do not consent	
Name of student:	
School attended:	
Signature of parent/guardian (or student if 19 years of age or older):	
Date:	

If you have any questions or concerns about how the school, school board, or the department is managing information about your child, or about anything in this consent form, please contact your child's principal, or the school board's information access and privacy officer.